WHO-FIC NETWORK MEETING

Tokyo, Japan
16-22 October 2005

Education Committee provisional agenda

Monday, October 17

1:30 – 3:00 p.m.

- Welcome and Introductions
- "WHO-FIC Education Committee: a Status Report, 2004-2005"
    - Confirm Terms of Reference
    - Abbreviations and Acronyms
    - Frequently Asked Questions
- International Training and Certification Program

"WHO-FIC-IFHRO Joint Committee: A Status Report 2004-2005"

    - Establishment of Joint Committee
    - Solicitation and Review of Training Materials
    - Process for assessing ICD educators and trainers
    - Process for certifying newly-trained coders
    - Process for assessment of practicing coders
- Establishment of Infrastructure Workgroup to:
    - Identify areas that require resources
    - Develop budget
    - Identify potential sources of funds
    - Recommend approaches for seeking funding

Wednesday, October 18

11:00 a.m. – 12:00 p.m.

- Welcome and Introductions
- Preliminary report from Infrastructure Workgroup
- Dissemination of information on Education Committee Mission and Projects
    - Article on Needs Assessment Surveys
    - Brochures for WHO-FIC Education Committee and Joint Committee
    - Presentations at meetings
    - Other
- "Improvements on training materials for health information manager in Japan"
- Interest/Workgroup on Web-based Training
- Discussion of future work
    - Training needs for users and providers of data (e.g., certifiers, clinicians)
    - Education for WHO-FIC Network
    - Use of Collaborative Workspace on WHO-FIC website
- Mid-year meeting in 2006